Community Radio Association (CRA)

Minutes of Executive Committee Meeting

Date: 30 October 2026 (Friday)
Time: 04:00 PM – 05:00 PM
Venue: Online / As convened
Chair: Mr. Sandeep Parmar, President, CRA

Roll Call / Establishment of Quorum

A quorum was established with 15 members present, while the other members were absent.

S.No.	Name of Person	Designation
Members Present for the Meeting:		
1	Mr.Sandeep Parmar	President
2	Mr.Jitender Sharma	Secretary General
3	MSH Beg	Treasurer
4	Dr. S Chandrasekar	Vice President South
5	Mr. Pahal Man Rai	Vice President North East
6	Ms. Sangya Tandon	Vice President Central
7	Mr. Paresh Kumar Patel	Vice President West
8	Mr. Shivashankaraswamy	Joint Secretary
9	Dr. Gurjeet Kaur Chawla	Joint Secretary
10	Ms. Gayatri Mhaske	Joint Secretary
11	Dr. Sugandha Shrotriya	EC Member
12	Mr.Jagdishwar Yadav	EC Member
13	Mr.Sandeep KR. Pandey	EC Member
14	Amol Deshmukh	EC Member
15	Dr. Shivaraj Shastri Herur	EC Member
	Absent	
1	Dr. Sangeeta Kokoty	EC Member
2	Ms. Barsha Chabaria	EC Member
3	Mr.Parshuram Srivastava	EC Member
4	Mr. Manish	EC Member
5	Sangmitra	EC Member
6	Lokesh Sharma	EC Member

Agenda-wise Proceedings

1. Opening Remarks

Chair: Mr. Sandeep Parmar, President, CRA

The meeting commenced with opening remarks by the President, who welcomed all members and outlined the key objectives of the Executive Meeting.

Discussion and Further Proceedings Regarding the EGM Scheduled for 1 November 2026 –

The following points were discussed and decisions taken during the meeting of the Executive Committee (EC) of CRA regarding the Extraordinary General Meeting (EGM) scheduled for **1 November 2026 at 11:00 AM**.

1. Presentation Regarding the EGM

Dr. S. Chandrasekar, Vice President, CRA, shared the presentation proposed for the forthcoming EGM scheduled for 1 November 2026 at 11:00 AM. The presentation was reviewed and discussed by the EC members, and their views and suggestions were invited. After due deliberation, the EC members agreed to the presentation.

2. Registration Status for the EGM

Mr. Jitender Sharma, Secretary General, CRA, informed the EC members that approximately 200 registrations had been received for participation in the EGM.

3. Discussion and Finalisation of the Agenda and Minutes

The agenda items and the minutes of the meeting were discussed in detail with the EC members. The members deliberated on the relevant points to ensure that the proceedings and agenda of the EGM were appropriately documented.

4. Confidentiality of Voting

It was unanimously agreed that the confidentiality of the voting process would be strictly maintained. The voting choices of CRA members would remain confidential and would not be disclosed or shared with any individual. Appropriate care would be taken to safeguard the secrecy of each member's vote.

5. Circulation of the EGM Meeting Link

It was decided that the meeting link would be circulated only to those members who had registered for the EGM. The link would be sent on **Saturday, 31 October 2026**, one day before the scheduled meeting.

6. Conclusion

The EC members agreed on the presentation and the arrangements discussed for the forthcoming EGM. The necessary steps would be taken to ensure the smooth conduct of the meeting, proper communication with registered participants, and maintenance of voting confidentiality.

CRA Election Timeline, Arrangements, and Venue

Mr. Jitender Sharma, Secretary General, CRA, presented the proposed timeline and arrangements for the forthcoming CRA elections.

1. **Dispatch of Nomination Forms:** Mr. Jitender Sharma informed the EC members that nomination forms would be sent to all CRA members. The last date for submission of nomination forms would be **4 November 2026**.
2. **Venue of the General Body Meeting and Election:** He informed the members that the venue for the CRA General Body Meeting (GBM) and the election scheduled for **20 December 2026** would be in Delhi. The venue would be finalised based on the expected number of members attending the meeting in person.
3. **Registration and Confirmation of Attendance:** A Google Form would be circulated to all CRA members to obtain confirmation of their participation in the General Body Meeting and

election scheduled for 20 December 2026. The purpose of this exercise would be to ascertain the number of members expected to attend physically and accordingly make the necessary arrangements for booking a suitable venue.

4. **Dispatch of Ballot Papers:** Mr. Jitender Sharma further informed the EC members that **358 ballot papers had been dispatched to CRA members through India Post Speed Post** as part of the election process.
5. **Election Documentation and Printing:** He also informed the members that more than **5,000 photocopies of the ballot papers and CRA election-related documents/member lists** had been arranged for the election process.
6. **Advance Payment for Election-Related Expenses:** The EC was informed that an advance payment of **₹25,000 had been approved for Mr. Sandeep Rana** towards CRA election documentation and Speed Post-related expenses.

The EC members were apprised of the election timeline, communication with CRA members, postal arrangements, and the logistical requirements for conducting the General Body Meeting and election scheduled for 20 December 2026.

Conclusion

The meeting concluded at **05:00 PM** with a vote of thanks to the Chair.



Jitender Sharma