

Community Radio Association (CRA)

Minutes of Executive Committee Meeting

Date: 17 October 2026 (Saturday)

Time: 04:00 PM – 05:00 PM

Venue: Online / As convened

Chair: Mr. Sandeep Parmar, President, CRA

Roll Call / Establishment of Quorum

A quorum was established with 16 members present, while the other members were absent.

S.No.	Name of Person	Designation
Members Present for the Meeting:		
1	Mr.Sandeep Parmar	President
2	Mr.Jitender Sharma	Secretary General
3	MSH Beg	Treasurer
4	Dr. S Chandrasekar	Vice President South
5	Mr. Pahal Man Rai	Vice President North East
6	Ms. Sangya Tandon	Vice President Central
7	Mr. Paresh Kumar Patel	Vice President West
8	Mr. Shivashankaraswamy	Joint Secretary
9	Dr. Gurjeet Kaur Chawla	Joint Secretary
10	Ms. Gayatri Mhaske	Joint Secretary
11	Dr. Sugandha Shrotriya	EC Member
12	Mr.Sandeep KR. Pandey	EC Member
13	Amol Deshmukh	EC Member
14	Dr. Shivaraj Shastri Herur	EC Member
15	Ms. Barsha Chabaria	EC Member
16	Mr.Parshuram Srivastava	EC Member
	Absent	
1	Dr. Sangeeta Kokoty	EC Member
2	Mr.Jagdishwar Yadav	EC Member
3	Mr. Manish	EC Member
4	Sangmitra	EC Member
5	Lokesh Sharma	EC Member

Agenda-wise Proceedings

1. Opening Remarks

Chair: Mr. Sandeep Parmar, President, CRA

The meeting commenced with opening remarks by the President, who welcomed all members and outlined the key objectives of the Executive Meeting.

2. Update on CRA Election

Update on CRA Election

Dr. S. Chandrasekar, Vice President, CRA, provided an update on the current status of the CRA election process and apprised the EC members of the following:

1. **Meetings of the CRA Election Committee:** Two meetings of the CRA Election Committee were held with the CRA Election Officer. During the first meeting, it was decided that the General Body (GB) members' opinion should be sought regarding the participation of the 32 members whose WOL/GOPA details had not been updated, to determine whether they should be allowed to participate in the CRA election. Accordingly, the CRA Election Officer circulated a Google Form to all 356 CRA members to seek their views on the matter.
2. **Response to the Google Form:** At the second meeting, held approximately one week later, the CRA Election Officer informed the Committee that responses had been received; however, the response rate was low. After due deliberations, the Election Committee decided that all eligible CRA members would be allowed to participate in the election.
3. **Status of New Memberships:** Mr. Sandeep Rana, CRA Headquarters, informed the Committee that four membership applications had been received following the circulation of the Google Form. Of these, the membership fees for two applicants had been deposited into the CRA bank account by 9 October 2026, which was also the membership cut-off date.

Two additional membership applications were received after 9 October. In one case, the cheque was received at the CRA office at approximately 4:00 p.m. on 9 October but could be deposited into the bank only on 12 October, as the bank had closed. Following a detailed discussion, the CRA Election Committee decided not to permit the two members whose memberships were processed after the cut-off date to participate in the CRA election.

4. **Dispatch of Election Documents:** Dr. S Chandrasekar further informed the Executive Committee (EC) CRA that the nomination-cum-authorization letters had been sent by CRA Headquarters to all 358 CRA voting members.

Mr. Sandeep Parmar, President of CRA, stated that the issues concerning the validity of CRA members' GOPA/WOL documents should be discussed and decided upon in the New EC.

He further suggested that a resolution should be placed before the General Body (GB) meeting, stating that members whose GOPA/WOL documents are found to be invalid shall not be permitted to participate in CRA elections. He emphasized that the next Executive Committee should ensure the implementation of this decision in accordance with the applicable rules and regulations of CRA.

Mr. Jitender Sharma stated that all CRA memberships granted during the period from July 2023 to 9 October 2026 had been approved by the Executive Committee (EC). All EC members present agreed with the statement.

Update on CRA WASH Project

Ms. Sangya Tandon, Vice President, CRA, provided an update on the progress of the CRA WASH Project and informed the EC members that three episodes had been broadcast by CRS partners. The scripts for Episode 5 had been approved and were currently under production with CRS partners. The script for Episode 4 had also been submitted for approval.

She further apprised the EC members that considerable delays were being experienced at the Ministry's end, which were affecting the progress of the project.

Discussion on Diwali Gifts

Mr. Jitender Sharma presented the list of proposed Diwali gifts for Ministry representatives, organizations, and other stakeholders to the EC members for consideration. The total estimated budget for the gifts was between ₹55,000 and ₹60,000. The proposed budget was discussed and approved by the EC members during the meeting.

Resignation of Ms. Priyanka

Mr. Jitender Sharma informed the EC members that Priyanka had submitted her resignation as she had secured another job. Her last working day at CRA would be 16 November 2026. The EC members accepted her resignation and extended their best wishes to her for her future endeavours.

Mr. Sandeep Parmar highlighted that there was a considerable workload at the CRA office and that it would be difficult for Mr. Sandeep Rana to manage all the responsibilities single-handedly. He suggested that another staff member be engaged on the same honorarium to support the office work and ensure that the entire workload did not fall on Mr. Sandeep Rana alone. All EC members agreed with the proposal.

Clarification Regarding Circulation of Community Media Alliance (CMA) – Conflict of Interest

Mr. Jitender Sharma informed the Executive Committee (EC) members that, as approved in the previous EC meeting, a final and fourth reminder had been sent to Dr. Archana Kapoor. In response, Dr. Kapoor stated that she had already submitted a detailed reply to CRA and did not consider any further explanation necessary. She also mentioned that her earlier response had not been taken into consideration and that she would address any further queries, if required, during the General Body (GB) meeting.

Despite four reminders, Dr. Kapoor did not provide a satisfactory response to the issues raised. Accordingly, the matter is being referred to the Extraordinary General Meeting (EGM) for consideration and further deliberation.

Dr. S. Chandrasekar suggested that an Extraordinary General Meeting (EGM) should be convened to seek the views of the members on the matter.

The President of CRA, Mr. Sandeep Parmar, expressed his agreement with the suggestion and proposed that the opinions of all EC members be sought. He further stated that an EGM would be convened if the EC members reached a consensus in favour of the proposal.

Accordingly, Mr. Jitender Sharma invited the EC members present at the meeting to express their views individually. All the members present unanimously voted in favour of convening an EGM.

Resolution: After due discussion, the Executive Committee unanimously resolved to convene an Extraordinary General Meeting (EGM) to seek the views of the General Body members on the matter concerning Ms. Archana Kapoor. The date of the EGM was fixed as **1 November 2026**

Announcements and Closing Remarks

Mr. Jitender Sharma, Secretary General, informed the Committee that there were **no additional announcements** to be made.

The Secretary General thanked the President and all members of the Executive Committee for their participation, discussions, and contributions to the meeting.

The meeting thereafter proceeded towards its conclusion.

Conclusion

The meeting concluded at **05:00 PM** with a vote of thanks to the Chair.



Jitender Sharma