

Community Radio Association (CRA)

Minutes of Executive Committee Meeting

Date: 28th April 2026 (Wednesday)

Time: 04:00 PM – 05:00 PM

Venue: Online / As convened

Chair: Mr. Sandeep Parmar, President, CRA

Roll Call / Establishment of Quorum

A quorum was established with 18 members present, while the other members were absent.

S.No.	Name of Person	Designation
Members Present for the Meeting:		
1	Mr.Sandeep Parmar	President
2	Mr.Jitender Sharma	Secretary General
4	MSH Beg	Treasurer
5	Dr. S Chandrasekar	Vice President South
6	Mr. Pahal Man Rai	Vice President North East
7	Ms. Sangya Tandon	Vice President Central
8	Mr. Paresh Kumar Patel	Vice President West
9	Mr. Shivashankaraswamy	Joint Secretary
10	Dr. Gurjeet Kaur Chawla	Joint Secretary
11	Ms. Gayatri Mhaske	Joint Secretary
12	Mr.Sandeep KR. Pandey	EC Member
13	Mr.Jagdishwar Yadav	EC Member
14	Mr. Manish	EC Member
15	Ms. Barsha Chabaria	EC Member
16	Dr. Sangeeta Kokoty	EC Member
17	Dr. Shivaraj Shastri Herur	EC Member
	Sangmitra	EC Member
	Lokesh Sharma	EC Member
18	Dr. Sugandha Shrotriya	EC Member
	Absent	
1	Amol Deshmukh	EC Member

2		
3	Mr.Parshuram Srivastava	EC Member
4		

Agenda-wise Proceedings

1. Opening Remarks

Chair: Mr. Sandeep Parmar, President, CRA

The meeting commenced with opening remarks by the President, who welcomed all members and outlined the key objectives of the Executive Meeting.

Status of Annual Report Status of Balance Sheet Status of GB Meeting Presentation (PPT)-Mr Jitender Sharma, Secretary General, CRA,

Mr. Jitender Sharma, Secretary General, CRA, presented the GB Meeting presentation before the CRA EC members.

During the presentation, CRA President Mr. Sandeep Parmar, Dr. S. Chandrasekhar, and Mr. Paresh Patel shared their valuable suggestions and feedback.

Mr. Jitender Sharma noted the suggestions and will incorporate the necessary changes and finalize the presentation accordingly. He also informed that the Annual Report has been completed and sent to the designer for formatting, and it will be ready before the GB Meeting.

Mr. Jitender Sharma also shared the HR Policy and the SOP for CRA bank accounts. The HR Policy and SOP for bank accounts were approved by the CRA EC members.

Conclusion:

The updates on the Annual Report, Balance Sheet, and GB Meeting presentation were reviewed. The presentation will be revised based on the feedback received and completed within the agreed timeline.

Discussion on Invitation of CRA Members to the GB Meeting

Mr. Sandeep Parmar stated that members who are able to attend the GB Meeting at their own expense should be allowed to participate in voting during this GB Meeting.

He further suggested that if the quorum of physical members is achieved, the next GB Meeting may be conducted in person.

The resolution was discussed and approved in the EC Meeting.

Accommodation Arrangements

- Travel schedules
- Transportation arrangements
- Arrival and departure coordination

Mr. Jitender Sharma informed that accommodation for the EC members has been arranged at Hotel Rockland.

Mr. Sandeep Rana is in regular touch with the CRA EC members regarding their travel plans and is coordinating their arrival and departure.

Announcements and Closing Remarks

By: Mr. Jitender Sharma

- No additional announcements were made.
- The Secretary General thanked all members for their participation.

Conclusion

The meeting concluded at **05:00 PM** with a vote of thanks to the Chair.

Jitender Sharam

Secretary General

