

Community Radio Association (CRA)

Minutes of Executive Committee Meeting

Date: 06 December 2025 (Saturday)

Time: 11:30 AM – 12:30 PM

Venue: Online / As convened

Chair: Mr. Sandeep Parmar, President, CRA

Roll Call / Establishment of Quorum

A quorum was established with 19 members present, while the other members were absent.

S.No.	Name of Person	Designation
Members Present for the Meeting:		
1	Mr.Sandeep Parmar	President
2	Mr.Jitender Sharma	Secretary General
4	MSH Beg	Treasurer
5	Dr. S Chandrasekar	Vice President South
6	Mr. Pahal Man Rai	Vice President North East
7	Ms. Sangya Tandon	Vice President Central
8	Mr. Paresh Kumar Patel	Vice President West
9	Mr. Shivashankaraswamy	Joint Secretary
10	Dr. Gurjeet Kaur Chawla	Joint Secretary
11	Ms. Gayatri Mhaske	Joint Secretary
12	Mr.Sandeep KR. Pandey	EC Member
13	Mr.Parshuram Srivastava	EC Member
14	Mr.Jagdishwar Yadav	EC Member
15	Mr. Manish	EC Member
16	Ms. Barsha Chabaria	EC Member
17	Dr. Sangeeta Kokoty	EC Member
18	Dr. Shivaraj Shastri Herur	EC Member
19	Dr. Sugandha Shrotriya	EC Member
20	Amol Deshmukh	EC Member
21	Sangmitra	EC Member

Agenda-wise Proceedings

1. Opening Remarks

Chair: Mr. Sandeep Parmar, President, CRA

The meeting commenced with opening remarks by the President, who welcomed all members and outlined the key objectives of the Executive Meeting.

2. WASH Project Status – SMS Roll-out Discussion

Presented by: Dr. S. Chandrasekar & Ms. Sangya Tandon

Mr. Chandrasekar presented the status of the WASH Project and informed the Committee that:

- Memorandums of Understanding (MoUs) have been signed with **100 Community Radio Stations (CRSs)** for implementation of the project.
- The **project awareness activities have commenced** successfully.
- **Episodes 1 and 2 have been completed** and broadcast.
- The **baseline survey has been completed by 70% of the participating CRSs.**
- **Ministry voices have been aired on Community Radio Stations**, including:
 - **Shri C. R. Patil**, Hon'ble Minister, Ministry of Jal Shakti
 - **Shri V. Somanna**, Hon'ble Minister of State, Ministry of Jal Shakti
 - **Shri Ashok K. K. Meena**, Secretary, DDWS, Government of India & Ministry of Jal Shakti
 - **Shri Kamal Kishore Soan**, Additional Secretary & Mission Director, JJM, Ministry of Jal Shakti
 - **Ms. Aishwarya Singh**, Joint Secretary & Mission Director, Swachh Bharat Mission (Gramin), DDWS, Government of India
- **Bytes have been received for Episodes 1, 2, and 3.**
- The Association has received **30% advance payment from the Ministry**, after **deduction of 2% TDS.**

The CRA EC Decide that **2% TDS amount of Rs. 300/-** has **not been deducted at this stage.** The full **TDS of 2% on the total project amount of Rs. 50,000/- (i.e., Rs. 1,000/-)** will be **adjusted during the release of the next instalment.**

3. CRA HR Policy – Discussion

Presented by: Dr. S. Chandrasekar

- Key provisions of the draft HR Policy were discussed.
- Suggestions related to work norms, leave policy, and staff welfare were shared.
- **Mr. Sandeep Parmar, President CRA said that the Community Radio Association (CRA) will provide an LIC policy to staff members who have been working with CRA for the last five years.**

He explained that due to the limited number of staff, Provident Fund (PF) deductions are not applicable; therefore, it is appropriate to provide an **LIC term insurance policy** as a welfare measure for employees. All Executive Committee members **agreed with the proposal and approved it unanimously** in the Executive Committee Meeting.

The HR Policy draft will be refined based on suggestions and placed before the Executive Committee for final approval in the next meeting.

4. CRA Accounts Details – Bank Balance and Account Update

Presented by: Mr. Jitender Sharma

Mr. Jitender Sharma, Secretary, CRA, presented the status of CRA's bank accounts, including the **Main Account, Salary Account, and CRA Fixed Deposit (FD) Account.**

He informed the Committee that, **as on date,** CRA has **Fixed Deposits amounting to a total of Rs. 41,50,000.** The breakup of the Fixed Deposits is as follows:

- **Rs. 10,00,000** is maintained as Fixed Deposits with the **Central Bank of India.**
- **Rs. 31,50,000,** pertaining to **membership deposits,** is maintained as Fixed Deposits with **ICICI Bank.**
- Out of the above, **03 Fixed Deposits** are pledged as **Bank Guarantees with the Central Bank of India** for the **WASH Project.**

6. CRA Chartered Accountant – Discussion

Mr. Sandeep Parmar informed the Committee that Mr. Shankar Yadav, Accountant of CRA, has charged Rs. 1,00,000 towards accounting services, which include audit fees and Chartered Accountant charges.

He further stated that additional charges such as UC preparation and TDS-related work are being billed separately to CRA.

Mr. Parmar also informed the Committee that one proposal has been received from a Chartered Accountant, offering to handle all accounting and compliance work of CRA for a consolidated fee of Rs. 1,00,000 per year.

Mr. Jitender Sharma stated that the existing Chartered Accountant was approved by the General Body (GB) for the next three years.

Mr. Beg informed the Committee that he will discuss the matter with Mr. Shankar Yadav, Accountant of CRA, and update the Executive Committee accordingly.

7. PPL Case – Discussion

Presented by: Mr. Jitender Sharma

- The status of the PPL case and related legal aspects were discussed.

Decision:

The Committee reviewed the status and agreed to continue appropriate follow-up.

8. CRA Office Rent – Discussion on Increase

Chair: Mr. Sandeep Parmar

- The proposed increase in office rent was discussed.

Decision:

The Committee agreed to review available options and take a final decision after further assessment.

9. Follow-up on Collaboration: CRA–IIT Agreement & India AI Summit 2026

Presented by: Mr. Jitender Sharma & Dr. S. Chandrasekar

- The status of the CRA–IIT collaboration agreement was reviewed.
- Possibilities of joint programs during the India AI Summit, February 2026, were discussed.

Decision:

The Committee agreed to pursue follow-up discussions to explore joint initiatives.

10. MSJE State Plan – Discussion with State Chapter Presidents

Chair: Mr. Sandeep Parmar

- The involvement of State Chapter Presidents in the MSJE State Plan was discussed.

Decision:

It was agreed to coordinate with State Chapters for alignment and implementation support.

11. Request for Work From Home

Regarding: Mr. Sandeep Rana (Two Weeks)

Chair: Mr. Sandeep Parmar

Mr. Sandeep Parmar, President CRA informed the Committee that Mr. Sandeep Rana’s father is unwell and currently bedridden.

Considering the situation, he proposed that **Mr. Sandeep Rana be allowed to work from home for a period of two weeks.**

Decision:

The Executive Committee **approved the work-from-home request unanimously.**

12. Discussion on CRA Chief Advisor

Mr. Sandeep Parmar informed the Committee that Mr. Kuldeep Singh Dhatwalia is a retired IAS officer and former Additional Director General (ADG), Ministry of Information and Broadcasting. He further informed that Mr. Dhatwalia had established a Community Radio Station in Hamirpur, Himachal Pradesh, named **“Dhatwal Ki Awaz.”**

Mr. Parmar stated that Mr. Dhatwalia is based in the **Delhi NCR region**, and if included as **Chief Advisor to the Community Radio Association (CRA)**, his experience and guidance would significantly support CRA in **policy advocacy and engagement at the Ministry level.**

Decision:

The Executive Committee **approved the designation of Mr. Kuldeep Singh Dhatwalia as Chief Advisor, CRA**

13. Announcements and Closing Remarks

By: Mr. Jitender Sharma

- No additional announcements were made.
- The Secretary General thanked all members for their participation.

Conclusion

The meeting concluded at **12:30 PM** with a vote of thanks to the Chair.

The image shows the official logo of the Community Radio Association (CRA) on the left, which is a circular emblem with the text 'Community Radio Association' and 'CRA Community Radio Association' around the perimeter. To the right of the logo is a handwritten signature in blue ink that reads 'Jitender Sharma'.

Jitender Sharma

Secretary General