



2020-21

CRA >>>
Community
Radio
Association

CRA-Executive Body Meeting -MINUTES OF MEETING

Date : 9th April '2020

Time : 3 pm

Agenda ::

The following members were present:

1. N.A.Shah Ansari -President CRA
2. M.S.Beg-Treasurer CRA
3. Manmohan Singh –Secretary General CRA
4. Jitendra Sharma –Vice President (Central) CRA
5. Barsha Chabaria –Vice President(North) CRA
6. Vivek Raj Thakur-Vice President (West) CRA
7. Madhusudan Pandit–Vice President (East)CRA
8. Bijo Thomas – Joint Secretary CRA
9. Mohd.Niyaz-Joint Secretary CRA
10. Ajay Mishra –EC Member

Agenda of the Meeting:

Discussion on Current situation and roles played by Community Radios .Action Plan for ahead.

Discussion:

- 1.It was shared by President CRA ,N.A.Shah Ansari that in the current scenario sensitization and support by local government bodies is extremely important and that all Community Radio Stations shall try for the same.
- 2.It was shared by Secretary General ,Manmohan Singh that in the current situation Advertisements are being received but with no payment
3. It was shared that no strong support is been evident for Community Radio Stations.
4. It was shared that that apart from Health Awareness ,we require Programs on positivity and Community engagement at this point of time .
5. It was shared that the rate for any Advertisement at this point of time should be as per DAVP rates .

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6. Local advertisers can be taken at a negotiated rate within provision as the situation may be .

7. It was decided that a collated report on documenting 'Practices by CRs 'during Corona Crisis shall be shared by CRA Group to Ministries .CRA can collect information from each CR.

8. It was suggested that the "Collective Report on Problems in Community "to be shared with Ministry of Information and Broadcasting ,India shall also be collected on behalf of CRA ,collated and then shared .

9. It was advised that each CR should get in touch with the local bodies and State authorities to seek support at this moment of crisis.

This ZOOM Meeting was wined off with thanks to the chair.

Handwritten signature and date:
9/4/20



Minutes prepared by

Barsha Chabaria , Vice President CRA



CRA-Executive Body Meeting -MINUTES OF MEETING

Date : 21st April '2020

Time : 3 pm

Agenda :

The following members were present:

- N.A.Shah Ansari -President CRA
- Manmohan Singh –Secretary General CRA
- M.S.Beg-Treasurer CRA
- Jitendra Sharma –Vice President (Central) CRA
- BarshaChabaria –Vice President (North) CRA
- Vivek Raj Thakur-Vice President (West) CRA
- MadhusudanPandit -Vice President (East) CRA
- Dr Paul Baskar- Vice President (South)
- Bijo Thomas – Joint Secretary CRA
- Sk. Mohd.Niyaz- Joint Secretary CRA
- Rajesh Prasad Verma -EC Member CRA
- Dr R. Sreedher, Patron, CRA



Agenda of the Meeting:

Urgent Meeting called for CORONA PROJECT & Administrative decisions

The Secretary confirmed the quorum after finding the above members present & requested the President to start the meeting.

The President welcomed the members & said that this form of online meetings will be the future & we need to adopt it smoothly. The members discussed on the points mentioned in the agenda with following outcomes. .

Discussion:

1. The President CRA ,N.A.Shah Ansari started with words of caution as some operation by Community Radio Association is been questioned. After discussion , it was decided to ensure functioning of all member CRS during initiation & implementation of any project.
2. The Secretary General informed that there has been flurry of activities by members after & during OCIVD 19 & it was felt that some organisations were trying to promote themselves. After lot of discussion, it was decided that all the members would be requested to add CRA logo in their banner/activities so that the association can further its activities in a faster way. It was also emphasised by president present

Community Radio Association

21/4/20

members that we should all keep on portraying our activities on behalf of Community Radio Association which will give us more presence . When all the members agree to the suggestion, the president directed the Secretary General to communicate the same to the members.

3. VP Jitendra Sharma opined that member stations are facing some difficulties. It was then discussed & suggested that all Zonal Presidents to take note of all CRS in their region regarding their activities & difficulties if any. Once placed before CRA , it will try to help them to perform better role during this pandemic period.

4. It was suggested by Dr.R.Sreedher, Petron CRA to strictly follow norms fixed by the Ethics Committee. He also sought to know regarding the action/activities taken by CRA after receiving Ethics Committee Report which has already been discussed in last General Body meeting. The Manmohan Singh, Secretary General- CRA added that the since the general body has already authorised the executive committee to initiate action, he had conveyed to such office bearers by registered post the need to deposit the cash book & other financial documents at the earliest. Despite several notices & communication some of the previous office bearers are not submitting account details & cashbook of their respective period. The house took it seriously & unanimously authorised Secretary General to issue legal notice to the faulty previous office bearers with 15 days time to submit all the account details/ papers/registers of their respective period. The house also authorised the Secretary General to lodge FIR against such office bearers who fail to deposit the relevant documents within 15 days of receiving the legal notice. The house also authorised the secretary general to incur legal expense as per norm to set the process in motion. When all the members agreed to the suggestions, the president declared the resolution as passed.

5. Since the term of the present office bearers are coming to an end, Treasurer CRA MSH Beg was advised to complete all financial documents of 2018-2020 & keep it ready at Office. The members further authorised him to initiate Financial Audit process for the financial year 2019-2020.

5. It was shared that process is on to implement project with UNICEF related to COVID19 awareness. All the functional community radios will be taken in this project. The CRS which are situated in tribal populated zone UNICEF will fund them separately. A list of CRs is shared with UNICEF.

When no other matter was raised, the President declared the zoom meeting closed after thanking everybody present.

Minutes prepared by Barsha Chabaria, Vice President (North) CRA


President 21/7/20
Community Radio Association





N.A. Shah Anwar
21/9/20
President
Community Radio Association



CRA >>>
Community
Radio
Association

CRA-Executive Body Meeting -MINUTES OF MEETING

Date : 31st May'2020

Time : 3.30 pm

Agenda ::

The following members were present:

- N.A.Shah Ansari -President CRA
- Man Mohan Singh -Secretary General CRA
- M.S.Beg-Treasurer CRA
- Jitender Sharma –Vice President (Central)
- BarshaChabaria –Vice President (North)
- Bijo Thomas –Joint Secretary
- Madhusudan –Vice President (East)
- Mohd.Niyaz-Joint Secretary
- Sandeep Rana –Coordinator CRA

Agenda of the Meeting:

Urgent Meeting called for discussion on Project received from UNICEF for CORONA

Secretary General requested the President to start the meeting with the agenda decided .President N A Shah Ansari welcomed all members and initiated the meeting.

Discussion:

1. Mr. Sandeep shared that an amount of Rs 21 lakhs 80 k had already been received from UNICEF by CRA for this project.
2. Mr. Sandeep further shared that for the project each CR has to produce 10 episodes .
3. That a total number of 124 Community Radio Stations have been finalised by CRA for the project ,which also has of 27 in tribal areas. So total of 151 CRS, have been listed and shared, as asked by UNICEF.
4. That the CRS in tribal areas shall be supported by a body called TRIFIED.
5. It was shared further by Mr. Sandeep that UNICEF shall be sharing required material very soon .
6. This project ends on 9th October '20, for a period of 5 Months .
7. Budget allocated is Rs 5,000 for each episode ,so a total of Rs 50,000 for each CR Station.
8. It was emphasised by the President ,Mr N A Shah Ansari that Unicef expects CRA to present a more comprehensive documentation this time .Madam Arupa from Unicef has suggested to have an extensive HR support for this project ,to a maximum of Two Staffs. 1 team leader with Monthly salary of 54K as allocated remuneration and 2 team members shall include -Sandeep and one more staff.
9. Partner list will be shared by Sandeep
- 10 .President CRA shared that every fortnight e-bulletin can be released .
11. It was discussed that a day to day monitoring is required
CRA requires one main person to communicate with Unicef with strong communication skills, who shall be appointed on full time basis .
12. It was discussed and decided that an opening for the post can be made open and suitable profiles can be selected ,from all across the nation. is required
13. It was also discussed taking ahead the To-Do points of the last meeting that after several notices have been issued still no reverts have been received by the members of the last Committee members .Hence a legal notice shall be sent to them on an immediate basis .It shall ask them to provide Cash book, vouchers and necessary documents.
14. It was shared and reminded to all that the Project on Corona with UNICEF has to start from 1st June
15. Agreement and communication can be done by this week .
16. President CRA also discussed that, CRA shall be hosting a list of 6 Webinars .The main amongst them shall be as under :

- South Asia associations international Webinar
- Rest 5 webinars will see International speakers

17. It was unanimously decided that the recruitments can be completed by this week .

18. The meeting ended with good wishes to all members and wishing good luck for further projects to be received by CRA in days ahead to support CR movement .

Regards,

Minutes prepared by

BarshaChabaria

Vice President CRA

CRA-Executive Body Meeting -MINUTES OF MEETING

Date : 17th June'2020

Time : 3.30 pm

Agenda ::

The following members were present:

- N.A.Shah Ansari -President CRA
- M.S.Beg-Treasurer CRA
- Manmohan Singh -Secretary CRA
- Jitender Sharma –Vice President (Central)
- BarshaChabaria –Vice President (North)
- Bijo Thomas – Joint Secretary
- MadhusudanPandit – Vice President (East)
- SK MohdNiyaz – Joint Secretary
- Sandeep Kumar – Coordinator CRA

Agenda of the Meeting:

Urgent Meeting called for discussion on Project "Mission Corona" received from UNICEF, Resignation forwarded by Secretary General and Upcoming Elections

Treasurer CRA ,Mr.M.S.Beg requested the President to start the meeting with the agenda decided .President N A Shah Ansari welcomed all members and initiated the meeting .

Discussion:

1. Mr.Sandeep shared that Google Forms and formats of MOU were shared with all the Community Radio Stations enlisted in the list of Project with UNICEF.Till the current date only 105 Google forms and 85 MOU's were received .It was decided that a further reminder of 2 more days shall be given to the Community Radio stations who have not yet submitted the same.

2. President CRA -Mr N.A. Shah Ansari and Treasurer M.S. Beg requested Secretary General to share his grievances for putting up his resignation before the Board.

3. All members requested Secretary General and with further clarifying discussions with President and Treasurer, it was decided that Mr. Mammohan Singh shall withdraw his resignation till the term ends.

4. It was decided that to follow up for the upcoming Project from BBC, Treasurer Mr M.S. Beg and Sandeep Kumar shall follow up with BBC to finalise the same.

5. It was suggested and decided that to co-ordinate for tracking and tallying Transactions made in CRA Account for the current year, assistance by Mr. Jitender Sharma, VP Central can be sought for. This included cross checking with Vouchers and Slips etc.

6. It was decided that for the upcoming Elections, an Election Body shall be constructed for smooth operations of the same.

7. The Election Body shall comprise of Four Members: Two from Executive Committee and Two from General Body CRA

8. Two members were unanimously elected from Executive Body of CRA -

- Jeetendra Sharma -Central VP CRA
- Bijo Thomas -Joint Secretary CRA

9. It was decided that Two more members shall be selected from General Body CRA and very soon an information about the same should be suggested for the same by Secretary General, Mr. Manmohan Singh.

10. The meeting ended with good wishes to all members and wishing good luck for further projects to be received by CRA in days ahead to support CR movement.

Regards,

Minutes prepared by

Barsha Chabaria

Salaam Namaste Community Radio.

CRA-Executive Body Meeting -MINUTES OF MEETING

Date :10th July'2020

Time:4 pm

Agenda ::

The following members were present:

- N.A.Shah Ansari -President CRA
- M.S.Beg-Treasurer CRA
- Manmohan Singh -Secretary CRA
- Jitendra Sharma –Vice President (Central)
- BarshaChabaria–Vice President (North)
- Bijo Thomas –Joint Secretary
- Madhusudan –Vice President (East)
- SK MohdNiyaz- Joint Secretary
- Sandeep Rana- Coordinator

Agenda of the Meeting:

Treasurer CRA ,Mr. M.S.Beg requested the President to start the meeting with the agenda decided .President N A Shah Ansari welcomed all members and initiated the meeting .

Discussion:

1.Mr.Sandeep shared that Google Forms and formats of MOU were shared with all the Community Radio Stations enlisted in the list of Project with UNICEF.Till the current date onl 84 Google forms and MOU's were received .It was decided that a further reminder of 2 more days shall be given to the Community Radio stations who have not yet submitted the same.

2.President CRA -Mr N.A.Shah Ansari suggested that a reminder mail can be shared with those who haven't shared their Forms and Invoices yet.

3. President CRA -Mr N.A.Shah Ansari suggested that a Voluntary contribution from each CR can be raised with Rs 500 per CR station which can be contributed towards maintenance of CRA website.

4.It was decided unanimously that for the upcoming Elections , an Election Committee has to be erected in which two members from the Executive Body Jitendra Sharma and Father Bijo shall be included and two members from General Body can be selected .

5.FatherBijo shared about an upcoming project by CDAC supporting programs on Atmanirbhar Bharat .

6.The meeting ended with good wishes to all members and wishing good luck for further projects to be received by CRA in days ahead to support CR movement .

Regards,

Minutes prepared by

Barsha Chabaria

Salaam Namaste Community Radio .



CRA >>>
Community
Radio
Association

Community Radio Association
Executive Committee Meeting on Zoom Platform
Date: 04/01/2021
Minutes of Meeting

The following members were present:

- N.A.Shah Ansari -President CRA
- M.S.Beg-Treasurer CRA
- Manmohan Singh -Secretary CRA
- Jitendra Sharma –Vice President (Central)
- Barsha Chabaria –Vice President (North)
- Bijo Thomas –Joint Secretary
- Madhusudan –Vice President (East)
- SK Mohd Niyaz- Joint Secretary
- M Hemanta Singh , Vice President (North East)
- Rajesh Prasad Verma (EC Member)
- Sandeep Rana- Coordinator

Agenda of the Meeting:

Status of Election Process. (By Ansari & Fr Bijo) 2. Annual Report (Secy Gen) 3. Audited statement sharing (Treasurer) 4. Status of all docs to be handed over to next Office Bearer (Secy Gen) 5. Status of Legal Notice despatch (Secy Gen) 6. Others (To be proposed by members)

Discussion:-

Mr. MSH Beg requested to initiate the Meeting

President Mr.N.A.Shah Ansari presided the meeting

1. Prof.Ramdas, Professor Life Science Department in Hyderabad has been appointed as the Election Officer.
2. Vice President Fr Bijo will speak with a local Radio in Hyderabad -Mr. Santosh Kumar Radio Charminar for local support during CRA election to be held at Hyderabad on 30, January 2021.
- 3.For location Hyderabad university or any good place can be vouched and approached
4. Date of Election was shared : 30th Jan'21.
5. It was shared that the Election officer shall be taking the liberty to fix the dates
- 6.It was shared that the Annual Report shall be shared by Sandeep through email and a feed back on the same can be given by all EC Members.

7. It was shared that the Financial Report was filed but delayed in approval due to time constraint of the CA. Sandeep & Treasurer Mr Beg were advised to follow up this matter as earliest.
8. It was shared that the Secretary General should dispatch legal notice to all ex office bearers who have not submitted financial and other documents at office of their respective tenure.
9. It was shared that Salary of Amalin Patnaik to be issued on completion of the Report.
10. Report of Room to Read will be shared as earliest latest by next week.
11. It was shared that members who have resigned earlier can vote but will not be counted for Election for any positions.
12. It was decided to spent all election related expenditures from CRA accounts & Secretary General will look after this.
13. Looking at the performance of Sandeep Kumar in documenting reports for UNICEF, BBC Media, Room to Read Projects and his rendering support to many Radio Stations it was decided to increase his Salary to Rs 26,000/- per month w.e.f. 01st January 2021.


N. A. Shah Ansari
President, CRA
4/1/2021

Minutes prepared by
Barsha Chabaria
Salaam Namaste Community Radio
EC Member, CRA.